

January 29, 2014

Members Present: Alan Zanotti, Leighton Price, Chris Pratt, Dick Quintal & Richard Knox

Absent: Charlie Bletzer

6:30 pm Meeting Called to Order

Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote) to discuss organizational and financial matters.

Mr. Price	—Yes
Mr. Quintal	—Yes
Mr. Knox	—Yes
Mr. Zanotti	—Yes
Ms. Pratt	—Yes

7:31pm Return to Public Session

Ms. Pratt motions and Mr. Quintal seconds that we increase the amount allocated to Attorney Brodski for legal fees associated with the purchase of the MBTA lot in an amount not to exceed \$2,500.00 . Passed | 5-0-0

Ms. Pratt motions and Mr. Quintal seconds to hire a qualified environmental testing firm to perform an environmental assessment of the MBTA lot for an amount not to exceed \$15,000. Passed | 4-1-0
Mr. Knox against.

Mr. Zanotti requested that Mr. Burke begins discussion with Ms. Arrighi about having the Town be the designee of this lot at some time in the future if possible.

7:43 pm Election of Officers:

President

Mr. Quintal motions to nominate Mr. Price and Ms. Pratt seconds to elect Mr. Price as President. (There were no other nominations.) Passed | 4-0-1
Mr. Price abstains.

Treasurer

Mr. Zanotti motions to nominate Ms. Pratt and Mr. Quintal seconds to elect Ms. Pratt as Treasurer. (There were no other nominations.) Passed | 4-0-1
Ms. Pratt abstains.

Secretary

Mr. Quintal motions to nominate Mr. Zanotti and Ms. Pratt seconds to elect Mr. Zanotti as Secretary. Passed | 5-0-0

Administrative Duties: Mr. Price announced that Susan Connolly is now handling all the PGDC files including personnel files for Park Plymouth and preparing for the audit.

RFP Valet/Bus Lot Parking: Mr. Burke prepared a draft RFP and the Board discussed several issues including hours of operation, period of use, insurance, lot maintenance, lighting, etc. Mr. Burke will go to the town to see if there can be a change in the bylaws of this lot for buses to end at 6:00 pm versus 7:00 pm.

Proposed Meters on Russell / South Russell Streets: Mr. Burke suggested we put meters back on these streets. The cost for purchasing these meters is \$12,192.00.

Mr. Knox motions and Mr. Quintal second to purchase the meters. Passed | 5-0-0

Park Plymouth Vehicle Purchase: Ms. McDonough presented information on her research on purchasing a Ford Focus S. The Board discussed the need and type of transportation necessary for Park Plymouth. Ms. McDonough will begin requesting quotes / RFP and she will also look into town or state vehicle discounts.

Lot Plowing: Ms. Pratt expressed her concern about having our current Landlord performing plowing duties in the various lots.

Transportation and Visitors Center: There was a meeting with the architect and input on the exterior of the building was discussed, changes were made and the next step will be to meet with our Board. GATRA has set aside \$7 million dollars for this project. The next phase of design is estimated to be approximately \$1.5 million.

9:00 pm

Mr. Knox left the meeting.

2014 Parking Enforcement Starting Pay Rate: Mr. Burke suggested we increase the starting rate for this position because of last year's lack of response to the \$12.00 rate.

Mr. Quintal motions and Ms. Pratt seconds that we increase the starting pay rate for Enforcement Officers to \$13.50 per hour and that the current Enforcement Officers rate be increase by \$1.00 per hour. Passed | 4-0-0

FINANCIAL MATTERS:

Invoices:

- There was an invoice from GATRA in the amount of \$4,689.68 for the second payment of the \$30,000 total.
- There was an invoice from Milloy, Lynch, Bienvenue for \$2,700.00 for the 2012 audit.
- There was an invoice from Susan Connolly in the amount of \$18.05 for a black toner cartridge.

Mr. Quintal motions and Mr. Zanotti seconds to pay these invoices. Passed | 4-0-0

Audit: Ms. Pratt handed out copies of the completed 2012 audit. She also indicated that she would like to continue to use the same firm for the 2013 audit for an amount not to exceed \$7,500.00.

Courthouse Project: Ms Arrighi requested an evaluation of parking in the courthouse corridor. Mr. Price will ask some additional questions and there will be a reply to this request.

9:20 pm

Mr. Quintal motions and Mr. Zanotti seconds to adjourn the meeting.

Passed | 4-0-0

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary

APPROVED

APPROVED | PGDC PUBLIC SESSION MEETING MINUTES | JANUARY 29, 2014 | S. CONNOLLY